

Extemp Speech Format

I. Introduction

- A. Attention-getter
- B. Link
- C. Question and Answer
- D. Preview
- E. Background (optional)
- F. Justification

II. Body

A. First Point

- 1. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 2. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 3. Link back to topic/Internal Summary

B. Second point

- 1. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 2. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 3. Link back to topic/Internal Summary

C. Third Point

- 1. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 2. Sub-point
 - a. source
 - b. explanation
 - c. importance
- 3. Link back to topic/Internal Summary

III. Conclusion

- A. Review
- B. Restate Question/Answer
- C. Reference to intro/attention-getter
- D. Final statement